

**LAN Building Meeting
Minutes - 9:00 a.m., Rm 210
August 23, 2001**

Attendance:

Peter Freeman	OT
Ana Chidester	OHR
Joseph Gonzales	LIC
Lauri McCreary	OAS
Jody Talbot	EDO
Rick Birrell	DSA
Kathy Wilcox	ORS
Dave Horrocks	OFO

Welcome:

Pete welcomed and thanked everyone for attending.

Minutes:

Minutes have been posted out on the Web for the month of July. There were no changes that needed to be made to the minutes of the previous month's meeting.

Action Items:

None.

SAFE:

The current version of SAFE is 2.3. Release 2.3.2 is scheduled for deployment August 27, 2001.

New Building Business:

Maintenance Weekend

Pete corrected the LAN Building Meeting Agenda by removing the month of March from the maintenance weekend item. He replaced it with None, meaning there is no maintenance scheduled for the maintenance weekend this month.

Upgrades/Updates

Pete stated that the GroupWise upgrade has been deployed this month. He asked if there were any problems or issues as a result from this deployment.

Ana stated that the NAL installation removes the Notify icon from the Startup Folder, thus preventing Notify from running on startup of the pc.

Pete said he would look into the issue and have it corrected.

Pete stated that a GroupWise security patch had been issued right after the deploy of the GroupWise client. Therefore, the Office of Technology will be deploying the GroupWise security patch very soon.

Several people brought up the issue of having multiple NAL GroupWise icons displaying on their Windows desktop.

Pete said he would get that resolved. He stated that it was because the icon was associated with more than one group in NDS of which they were a member.

David Horrocks stated he was having a problem with an “Access Denied” error displaying upon startup of his GroupWise.

Pete requested that he open a ticket on the issue. He said that this type of error is a known issue and can be resolved easily.

Copy Center

Laurie McCreary asked who in the Office of Technology would we like the Publishing Services to work with concerning installing and utilizing new printer drivers for docutechs and copiers. Laurie stated the ability now exists to send your print job of forms to be copied directly to the docutech printers or copiers if that is how you opt to perform your copies.

Pete said that he would get Mark Lowe in touch with David Gibbs in order to test the printer drivers in the current production environment.

Agency Moves, Projects, etc.

None were mentioned. Laurie McCreary mentioned to check with Richard Abbott in Lynn Samsel’s absence.

Laurie McCreary mentioned that he had heard that DCFS N.E. team was planning on moving to 1385 S. building.

Pete asked if he knew any specifics. Laurie stated no and again deferred to Richard Abbott. Pete will check with Richard.

Olympics

Pete stated he did not have any information concerning the Olympics and the DHS Admin building. He said that he was going to defer this issue to

Bart Hopkins. Bart will be arranging meetings to disseminate the correct information concerning the Olympics to those within the building.

Pete stated that the schedule for Product Support and the support for the building during the Olympics is being developed. The intent is to provide adequate coverage for the support needs and assume business as usual.

Pete asked if anyone knew approximately how many people would be gone or telecommuting during the Olympics. A general consensus from each agency in attendance was given.

Microsoft Audit

Pete stated he had no new information. Pete reviewed the email stating there are to be no more purchases of the MS Office products off the select agreement until further notice.

Pete also stated if there are any questions concerning the Microsoft audit they are to be directed to Sue Martell or Debbie Naegle in the Office of Technology.

McAfee

Ray Winger asked what the status was on the McAfee software for all those that have purchased the software. Pete stated that OT is currently in the process of creating the NAL distribution objects. Once they are finished OT can distribute the software to those that have had their names submitted as having licenses purchased by the agencies.

Customer Support Priorities:

Improving the Customer Support and its Processes

Next Meeting Scheduled for September 20, 2001

Meeting adjourned at 9:45 A.M.